

VIEW REQUEST FOR PROPOSAL

General Information

Award Info: W912DR-09-C-0003, dated 20 October 2008, Infolink Management Services, LLC, 3704 Nalls Road, Alexandria, Virginia 22309, in the amount of \$492,880.00 (base period).

Request For Proposal Number: W912DR-08-R-0029

Restrictions: Service-Disabled Veteran-Owned

Title: Visitor Information Services, Arlington National Cemetery

Location: Arlington, Virginia

Issue Date: 25 August 2008

Closing Date: 24 September 2008, 1000 hrs EST

Price Range:

Time for Completion: POP 1 year base period & 4-one year option periods

NAICS: 561591

FSC: R499

Size Standard: \$6,500,000

Contracting POC: Christina Sale (202) 730-3785
email: christina.sale@usace.army.mil

Technical POC: Project Manager: Katherine Welton, (410) 962-3379
email: Katherine.welton@usace.army.mil

Synopsis: This proposed procurement is set-aside for Service-Disabled Veteran Owned Small Business (SDVOB), NAICS 561591, Size Standard \$6.5 Million. This procurement is being advertised as a Request for Proposal (RFP) with a period of performance of a one (1) year base period and four (4) one year option periods. RFP requires separate technical and cost proposals to be evaluated based on Best Value for award of the services. Evaluation criteria will be provided in the solicitation package.

Project Description: The contractor shall provide all personnel, supervision, and materials to provide daily visitor services at the Visitor Information Center. The contractor shall manage and operate the Information Booth and Information Office which provides guidance and assistance to Arlington National Cemetery visitors, either in person or by telephone; issue special passes and permits, schedule wreath laying ceremonies and maintain records of services. The solicitation will be provided in an electronic format, on or about 15 August 2008, to all authenticated account holders of Federal Business Opportunities (FBO) System. All questions shall be submitted via email to christina.sale@usace.army.mil. Proposals can be submitted via mail ONLY to U.S. Army Corps of Engineers, Baltimore District, Contracting Division, 10 South Howard Street, Room 7000, Baltimore, MD 21201-1715.

EVALUATION CRITERIA WILL BE PART OF THE SOLICITATION.

Additional information is provided in accordance with the statement of work included in the RFP package.

Offerors must be registered with the Central Contractor Registration Database (CCR) to receive a government contract award. Offerors may register with the CCR at <http://www.ccr.gov/>.

**CHANGED per
Amd 01,
8/27/08
Site Visit:**

Tuesday, September 9, 2008 @ 10:00 a.m.
Arlington National Cemetery
Visitor Center
Arlington, VA 22211
POC: Katherine Welton (410) 962-3379

[Attendance Sheet Attached](#)

**Plans &
Specs:**

The solicitation will be provided in an electronic format, free of charge to all authenticated account holders of [Federal Business Opportunities \(FBO\) System](#). To familiarize vendors with the newly released FBO system, please download the [Vendor Guide found here](#). Please note that all Corps of Engineers acquisitions are considered **Sensitive, But Unclassified Documents**, and require users to have a valid MPIN entered in the FBO system to access package.

The media through which the Government chooses to issue this solicitation will be the Internet only. This solicitation will not be issued in paper. No phone or fax request for copy of solicitation will be accepted.

Amendments:

Amendment 1, dated 27 August 2008
Amendment 2, dated 17 September 2008
Amendment 3, dated 19 September 2008

**Register as
an Interested
Party:**

[Download the attached form](#), complete, and return as directed.